

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP
JUNE 6, 2011**

DIRECTORS PRESENT

Ed Mandich, Committee Chair
Mike Safranski, Committee Member

STAFF PRESENT

Don Chadd, General Manager
Hector Ruiz, District Engineer
Teresa Teichman, Secretary to the Board of Directors
Michael Perea, Special Projects Manager

PUBLIC PRESENT

No members of the public were present.

CALL MEETING TO ORDER

Committee Chair Mandich called the March 7, 2011 Executive Committee Meeting to order at 7:03 a.m.

VISITOR PARTICIPATION

Public comments were announced. No comments were received.

ORAL COMMUNICATION

Oral communication was announced. No comments were received.

COMMITTEE MEMBER COMMENTS

Committee Member, Mr. Mike Safranski, discussed a recent article in the Orange County Register relating to cost of water deliveries from Metropolitan Water District of Southern California (MET). Mr. Safranski stated the article provided an interesting perspective and suggested incorporating that article onto our website with a link.

REPORT FROM THE GENERAL MANAGER

Mr. Don Chadd, General Manager, discussed staffs utilization of a list serve component through California Special District Association (CSDA) in order to circulate requests for proposals for contract services specifically aimed at the water and wastewater industry.

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BOARD AGENDA MATTERS

ITEM NO. 1) EXECUTIVE COMMITTEE MEETING RECAP

The March 7, 2011 Executive Committee Meeting Recap was presented to the Committee.

The Executive Committee recommended the Board receive and file the March 7, 2011 Executive Committee Recap. (Consent Calendar).

ITEM NO. 2) DISCUSSION RELATING TO PENDING/FUTURE BOARD AGENDA TOPICS

Mr. Chadd discussed topics for future Board meeting for the months June through August 2011.

Discussion occurred relating to Santa Margarita Water District's (SMWD) sewage spill in March 2010. Mr. Hector Ruiz, District Engineer, advised he has received invoices from SMWD requesting payment from TCWD relative to capacity ownership in the line. Potential fines mitigation, and confirmation of TCWD by-passing sewage upon notification of sewage spill was discussed.

The Executive Committee discussed the information presented and recommended forwarding to the Board. (Action Calendar).

ITEM NO. 3) DISCUSSION RELATING TO FY 2011/2012 DRAFT BUDGET PREPARATION

The Committee and staff had discussion relating to TCWD's fiscal year 2011/2012 Draft Budget including the Capital budget. Discussion occurred relating to the Porter Property. TCWD Debt Service Budget was discussed including LAIF investments, CFD reserves, series C bond payments, and original formation purposes of the CFD's.

Committee member Safranski and Mandich requested a Board Workshop prior to a decision on use of funds in order to obtain a thorough understanding of how to fairly and equitable utilize the funds for the benefit of each particular CFD and in keeping with the original intent and purpose of each CFD.

The Executive Committee discussed the information presented. Forward to Board (Action Calendar).

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LEGISLATIVE MATTERS

ITEM NO. 4) REVIEW OF LEGISLATIVE INFORMATIONAL ITEMS

Mr. Chadd provided information to the Committee relating to the opportunity to recognize TCWD as a “District of Distinction” through CSDA. Steps involved include training for all Board members, Management staff, and review of financial information.

Discussion occurred relating to Metropolitan Water District of Orange County (MWDOC) and their actions relating to the recent LAFCO-ISDOC By-laws vote. Mr. Chadd advised Irvine Ranch Water District (IRWD) has invited MWDOC Region 6 representatives to their June 13, 2011 Board Meeting in order to provide an opportunity for explanation and clarity of intention.

The Executive Committee discussed the information presented. No action taken.

OTHER MATTERS

**ITEM NO. 5) REPORTS OR COMMENTS FROM THE GENERAL MANAGER
AND/OR STAFF**

Mr. Chadd reported a summer intern has begun a 10 week internship at TCWD working directly with the District Engineer.

Mr. Chadd advised, per Director direction, staff is moving forward in obtaining quotes and developing director and staff policy for use of i-pads.

ADJOURNMENT

Committee Chair Mandich adjourned the June 6, 2011 Executive Committee Meeting at 8:13 a.m.